



Office of the Registrar

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TRANSCRIPT REQUEST

Date: _____

Requesting the transcript for the following individual:

Name: _____

Date of Birth: _____

School: _____ Phone: _____

_____ Fax: _____

The student named above has applied for admission to Weimar Academy. Please send the last 3 years of transcripts (in the future if they subsequently enroll at Weimar Academy).

Thank you for your assistance.

William Polk
Vice Principal/Registrar

According to the Final Regulations-Family Educational Rights and Privacy Act dated June 17, 1976, it is no longer necessary to obtain written consent to release records between schools. It states that school officials, including teachers within the educational institution and officials of other schools in the school systems in which the student may intend to enroll, may receive a student's record without a written consent for such release.